

NOTICE TO CONSULTANTS
REVISED REQUEST FOR QUALIFICATIONS
Project # 2010-458

Juvenile Rehabilitation Administration: Secure Regional Treatment Centers Predesign
Project Manager: Edwin Valbert, (253) 476-7022

The GA/DSHS TEAM Program invites consultants to submit qualifications for predesign services for new Secure Regional Treatment Centers for the Juvenile Rehabilitation Administration at the Department of Social and Health Services. The predesign must follow the format of the Office of Financial Management; instructions are located at <http://www.ofm.wa.gov/budget/instructions/predesign/predesign.asp>.

Program Information: The Juvenile Rehabilitation Administration (JRA) provides accountability and rehabilitative treatment for juvenile offenders. Youth committed to JRA have committed serious crimes or have accrued an extensive criminal history. JRA currently operates three maximum security institutions, one youth camp, one basic training camp, and several community facilities. JRA's treatment program teaches youth behavioral and emotion regulation skills, and gives them tools to help change their behavior, thoughts, emotions, and reactions to daily challenges. Institutions also provide academic and vocational programs, health care, and mental health services.

Project Information: The 2010 Legislature directed JRA to close Maple Lane School by July 1, 2013. The 184 youth housed at Maple Lane School must be located to other JRA facilities. To accomplish a redistribution of youth across JRA, and to accomplish JRA's goal for reintegrating youth into their home communities, additional institutional capacity is required in up to three 30 to 80-bed Secure Regional Treatment Centers located near major population centers. Though smaller in capacity, these facilities are similar to JRA's existing institutions in that they would accommodate minimum and medium security males and females with some maximum security capacity.

The new Secure Regional Treatment Centers would accommodate a full range of activities including residential buildings; academic and pre-vocational schools; medical, dental, and counseling clinics; dining; administration; indoor and outdoor recreation; and other multi-purpose spaces. Youths nearing the end of their minimum commitments would have access to enhanced programming focused on a transition back into the community involving families, mentors, educational options, and potential vocations.

In addition to the requirements stated in the Predesign Manual, the predesign effort must also assist JRA in developing a regionally-based detention and rehabilitation program, establish staffing models and operating costs, and presenting options for the location and operation of Secure Regional Treatment Facilities. Options may include the remodel of an existing facility, construction of new facilities on an existing campus with facility or program supports (i.e. kitchen, laundry, or education), or a totally new physical plant on an undeveloped site. This project would include an assessment of community support for establishing a facility in proposed geographical areas. JRA will provide demographic information on potential residents of these facilities.

These facilities are not unlike the present institutions in that they would have males and females with a range of security levels, ages, and service needs. Where they differ, is that they are smaller (30-80 beds), more proximate to the major population centers in a larger catchment area that include the youths' home town, are more active with transition activities, but would not have the most acute mental health or behavior management youth. Strategic plans call for the potential development of one to three of these facilities over the next few biennia.

Anticipated Schedule:

Predesign Notice to Proceed: July 15, 2010. Draft Predesign Study: December 15, 2010. Final Predesign Study: February 1, 2011.

The State reserves the right to continue with the selected consultant, or to select a new consultant, for additional design and construction administration services if funding for the new facilities is appropriated in future biennia.

A/E fees and services shall be negotiated and the standard Division of Engineering and Architectural Services Agreement will be used.

A recommended pre-selection meeting is scheduled for Thursday, May 27, 2010 at 9:30 a.m. at the Region 5 CSD Headquarters Building, 2121 South State Street, Tacoma, WA, Conference Room 2, located on the 1st Floor.

Driving Directions:

From South: Take 1-5 northbound to Exit 132 (Highway 16-Bremerton). Stay in the left lane of the exit. You will pass under 1-5 and be in the right lane - stay there. Exit onto Sprague Avenue. Move into the left lane and turn left onto 19th. Move into the left lane, turning onto South State Street and make a left hand turn (past the 7-11 Store) onto Trafton Street. Follow the street to the second grey building at the south end of the complex. Turn left into the parking lot and public entrance is at the front of the building.

From North: Take 1-5 northbound to Exit 132 (Highway 16-Bremerton). Stay in the right lane of the exit. Exit onto Sprague Avenue. Move into the left lane and turn left onto 19th. Move into the left lane, turning onto South State Street and make a left hand turn (past the 7-11 Store) onto Trafton Street. Follow the street to the second grey building at the south end of the complex. Turn left into the parking lot and public entrance is at the front of the building.

From Bremerton (Kitsap Area): Take Highway 16 to the Sprague Avenue Exit in Tacoma. Move into the left lane and turn left onto 19th Street at the first stoplight. Move into the left lane, turning onto South State Street and turn left at the first stop light (past the 7-11 Store). Follow the street to the second grey building at the south end of the complex. Turn left into the parking lot and public entrance is at the front of the building.

Selection Process: Firms will be selected in a two-phase process: Phase 1 – short listing firms based on submitted information and Phase 2 – oral presentations and interviews.

Phase 1: Firms will be considered for selection based upon the following criteria categories, weighted as indicated: Qualifications of Key Personnel (40 points); Relevant Experience (30 points); Previous Performance (20 points); Outreach plan for new businesses, small businesses, and MWBE businesses including project-specific contacts made and why not selected (10 points).

Submit six (6) sets of qualifications. Each set must include: Federal Form 330, and any other pertinent data to assist the Selection Board in evaluating qualifications. Only submittals conforming to the following specifications will be considered: 8½"X11" format, cardstock front and back covers, printing shall be 2-sided with no more than 20 sheets of paper. No foldouts please. Include one (1) Compact Disk (CD) of the electronic file of submittal (submittal content only).

A project briefing for interested consultants will be held on Thursday, May 27, 2010 at 9:30 a.m. at 2121 S. State Street.

To qualify for review, submittals are required to be delivered to and date/time stamped by GA/DSHS Team prior to 2:00 p.m. on Wednesday, June 2, 2010. Address submittals, with Project Number and Title clearly identified, to:

GA/DSHS Team
Operations Support and Services Division
Office Building 2, Second Floor, Southwest Wing
1115 SE Washington Street, Post Office Box 45848
Olympia, WA 98504-5848
Attention: Danelle Bessett, Administrative Assistant

NO FAXED COPIES WILL BE ACCEPTED.

Phase 2: Following an evaluation of the submittals, the consultant selection panel will interview firms deemed to be the most highly qualified for the required service. Notification of interviews will

be on Wednesday, June 9, 2010. Interviews are tentatively scheduled for Wednesday, June 16, 2010 or Thursday, June 17, 2010.

Weighted selection criteria for Phase 2: Management Plan (10 points); Team Member Qualifications (30 points), Subconsultants' Qualifications (30 points); Relevant Experience (15 points). Project Scheduling and Budgeting Cost Control (10 points); Outreach plan for participation of MWBE, new businesses, and small businesses throughout the project (5 points).

Questions on the selection process may be directed to Danelle Bessett at (360) 902-7941.

Voluntary MWBE goals of 10% MBE and 6% WBE or 16% MWBE combined have been established for this project. Achievement of the goals is encouraged. However, no minimum level of MWBE participation shall be required as a condition of the A/E selection. Proposals will not be rejected or considered non-responsive if they do not include MWBE participation. A/E's may contact the Office of Minority and Women's Business Enterprises at (360) 753-9693, or Jose Diaz at (360) 704-1194, to obtain information on certified firms for potential subconsultants.

The State of Washington is an affirmative action employer. This is not a request for a proposal. All submittals become the property of the State.